



Office of Financial Aid  
 220 Doberstein Administration Center  
 320 N Dupont Highway  
 New Castle, DE 19720  
 Fax: (302) 3288905  
 Email [Finaid@wilmu.edu](mailto:Finaid@wilmu.edu)

## 2023-2024 Private Loan Processing Request Form

### Student Information:

\_\_\_\_\_ W00 \_\_\_\_\_  
 Last Name First M.I. Student I.D.

\_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_  
 Address City State Zip code Phone Number

### Instructions:

This form is only for students who have a private student loan approved by the lender, and the loan is ready for the school to process.

THE LOAN AMOUNT PROCESSED CANNOT EXCEED THE TOTAL COST OF ATTENDANCE DETERMINED BY YOUR ENROLLMENT AND THE NUMBER OF SEMESTERS YOU ATTEND WITHIN YOUR CURRENT ACADEMIC YEAR. THE ACADEMIC YEAR INCLUDES FALL, SPRING AND SUMMER SEMESTERS. THIS LOAN CANNOT BE PROCESSED OVER TWO DIFFERENT ACADEMIC YEARS. (FOR EXAMPLE SUMMER SEMESTER IN A PREVIOUS YEAR THIS WOULD NOT BE ABLE TO PROCESS)

DURING PEAK PROCESSING TIMES, IT MAY TAKE UP TO SEVERAL WEEKS FOR THE FINANCIAL AID OFFICE TO PROCESS THIS REQUEST.

Is this loan being used for a prior balance? YES NO If yes, which semester \_\_\_\_\_

Certain restrictions may apply that could prevent us from processing this loan for a prior balance. Always check with your lender for their eligibility requirements for previous balances.

Are you planning to use federal student aid (FAFSA)? YES NO

If "YES" have you completed a FAFSA and submitted all required documents? YES NO

(Review your requirements in myWilmu/Financial Aid) Select the 2023-2024 Aid Year

Select the semesters for us to process the loan. Funds will be divided according number of semesters. All lenders require enrollment to receive loan funds. Check with your lender on their enrollment requirements.

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Spring 2024 Semester ONLY

Fall '23 AND Spring '24 Semesters

Summer 2024 Semester ONLY

Spring 24 AND Summer '24 Semesters

Due to private lending regulations, once we have processed your loan, the lender can take up to 10 business days to send us the funds. Once we received the funds, we can also take up to 2 business days to post the funds to your student billing account.

Please write any additional information or clarification you wish to convey to the Financial Aid office:

\_\_\_\_\_  
 \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_